West Baton Rouge CVB

2750 North Westport Drive, Port Allen, LA.

Board Meeting December 12, 2018

**AGENDA**

1. **CALL TO ORDER:** Gary Hubble, Chairperson

Declare a Quorum

1. **Public Comments / Introduction of guests.**

**III.**  **MINUTES:**  Board Meeting October 15, 2018

1. **COMMITTEE REPORTS:** 
   * + 1. **FINANCE**- Ellis Gauthier
          1. Treasurers Report, October & November 2018
          2. 2018 Amended Budget
          3. Approved Revised 2019 Budget
          4. Financial Policy – Approval/Changes
          5. IRA Company Match
          6. Other

**B. PERSONNEL –** Gary Hubble

1. Accounting Resignation

2. Policy Manual – Changes if Necessary/Sign Receipt and Acknowledgment

3. Other

**C. PLANNING & DEVELOPMENT** – Ash Patel

1. Bathroom Project Update

2. Fence Quotes

3. Other

# MARKETING / ADVERTISING – Kathy Gautreau

1. Executive Directors Report for October & November

2 Other

1. **FILM COMMISSION / SPECIAL PROJECTS & EVENTS** – Lois Webre
   * + - 1. Reflections of the Season/Veteran’s Parade/Kite Fest
         2. Film Commission Business
         3. Other

**VII. CONFERENCE CENTER REPORT** – Tonya Elson

1. Meetings Report

2. Other

**VIII. OLD BUSINESS:**  1. Other

**IX. NEW BUSINESS:** 1. Ethics Test due 12/31/18

2. Election of WBRCVB Officers 2019

3. Reappointment of Board Members

4. Other

**X. ADJOURNMENT**