West Baton Rouge CVB

2750 North Westport Drive, Port Allen, LA.

Board Meeting March 14, 2018

TENTATIVE **AGENDA**

1. **CALL TO ORDER:** Gary Hubble, Chairperson

Declare a Quorum

1. **Public Comments / Introduction of guests.**

**III.**  **MINUTES:**  Board Meeting February 14, 2018

1. **COMMITTEE REPORTS:** 
   * + 1. **FINANCE**- Ellis Gauthier
          1. Treasurers Report, February 2018
          2. Update on BA-7
          3. New signature cards
          4. Removed Sharon from Checking /Add Tonya

5. Other

**B. PERSONNEL –** Gary Hubble

1. Employee Transitions to new positions (3-1-2018)

a. IT work & Phone work

b. Change of Email addresses

2. Executive Director – Use of Company Vehicle

3. Review of Executive Directors Contract

**C. PLANNING & DEVELOPMENT** – Ash Patel

1. Pergola Project

2. Other

# MARKETING / ADVERTISING - Kathy Gautreau

1. Update on BP Projects

3. SELA Gumbo – Meeting

4. LACVB Meeting & Bill Review

5. Other

**VI. FILM COMMISSION / SPECIAL PROJECTS & EVENTS** – Lois Webre

* + - * 1. Kite Fest
        2. Reflections of the Season
        3. Film Commission Business
        4. Other

**VII. CONFERENCE CENTER REPORT** – Tonya Elson

1. Meetings Report

2. Other

**VIII. OLD BUSINESS:**  1.Update for Board Member Recommendation from Addis from Gary Spillman

**IX. NEW BUSINESS:** 1. Board Member Contact List Updated

2. Financial Disclosures Due May 15, 2018

2. Other

**X. ADJOURNMENT**