West Baton Rouge CVB

2750 North Westport Drive, Port Allen, LA.

 Board Meeting March 14, 2018

 TENTATIVE **AGENDA**

1. **CALL TO ORDER:** Gary Hubble, Chairperson

 Declare a Quorum

1. **Public Comments / Introduction of guests.**

 **III.**  **MINUTES:**  Board Meeting February 14, 2018

1. **COMMITTEE REPORTS:**
	* + 1. **FINANCE**- Ellis Gauthier
				1. Treasurers Report, February 2018
				2. Update on BA-7
				3. New signature cards
				4. Removed Sharon from Checking /Add Tonya

 5. Other

 **B. PERSONNEL –** Gary Hubble

 1. Employee Transitions to new positions (3-1-2018)

 a. IT work & Phone work

 b. Change of Email addresses

 2. Executive Director – Use of Company Vehicle

 3. Review of Executive Directors Contract

 **C. PLANNING & DEVELOPMENT** – Ash Patel

 1. Pergola Project

 2. Other

# MARKETING / ADVERTISING - Kathy Gautreau

 1. Update on BP Projects

 3. SELA Gumbo – Meeting

 4. LACVB Meeting & Bill Review

 5. Other

 **VI. FILM COMMISSION / SPECIAL PROJECTS & EVENTS** – Lois Webre

* + - * 1. Kite Fest
				2. Reflections of the Season
				3. Film Commission Business
				4. Other

 **VII. CONFERENCE CENTER REPORT** – Tonya Elson

1. Meetings Report

2. Other

 **VIII. OLD BUSINESS:**  1.Update for Board Member Recommendation from Addis from Gary Spillman

 **IX. NEW BUSINESS:** 1. Board Member Contact List Updated

 2. Financial Disclosures Due May 15, 2018

 2. Other

 **X. ADJOURNMENT**