West Baton Rouge CVB

2750 North Westport Drive, Port Allen, LA.

 Board Meeting February 13, 2019

 **AGENDA**

1. **CALL TO ORDER:** Gary Hubble, Chairperson

 Declare a Quorum

1. **Public Comments / Introduction of guests.**

 **III.**  **MINUTES:**  Board Meeting January 9, 2019

1. **COMMITTEE REPORTS:**
	* + 1. **FINANCE**- Ellis Gauthier
				1. Treasurers Report, January 2019
				2. Approve Financial Policy
				3. Other

 **B. PERSONNEL –** Gary Hubble

 1. Tourist Information Specialist

 2. Approve Policy Manual

 3. Executive Director Evaluation

 3. Other

 **C. PLANNING & DEVELOPMENT** – Ash Patel

 1. Capital Outlay Projects

 a. Update on Gates

 b. Update on Bathrooms

 c. Back Property

 2. Other

# MARKETING / ADVERTISING – Kathy Gautreau

1. Executive Directors Report for December

2 Other

1. **SPECIAL PROJECTS & EVENTS / FILM COMMISSION** – Lois Webre
	* + - 1. Kite Fest
				2. Film Commission Business
				3. Other

 **VII. CONFERENCE CENTER REPORT** – Tonya Elson

1. Meetings Report

2. Other

 **VIII. OLD BUSINESS:**  1. Board Appointments

 2. Other

 **IX. NEW BUSINESS:** 1. Ethics Certificates

 2. Other

  **X. ADJOURNMENT**