West Baton Rouge CVB

2750 North Westport Drive, Port Allen, LA.

 Board Meeting December 12, 2018

 **AGENDA**

1. **CALL TO ORDER:** Gary Hubble, Chairperson

 Declare a Quorum

1. **Public Comments / Introduction of guests.**

 **III.**  **MINUTES:**  Board Meeting October 15, 2018

1. **COMMITTEE REPORTS:**
	* + 1. **FINANCE**- Ellis Gauthier
				1. Treasurers Report, October & November 2018
				2. 2018 Amended Budget
				3. Approved Revised 2019 Budget
				4. Financial Policy – Approval/Changes
				5. IRA Company Match
				6. Other

 **B. PERSONNEL –** Gary Hubble

 1. Accounting Resignation

 2. Policy Manual – Changes if Necessary/Sign Receipt and Acknowledgment

 3. Other

 **C. PLANNING & DEVELOPMENT** – Ash Patel

 1. Bathroom Project Update

 2. Fence Quotes

 3. Other

# MARKETING / ADVERTISING – Kathy Gautreau

1. Executive Directors Report for October & November

2 Other

1. **FILM COMMISSION / SPECIAL PROJECTS & EVENTS** – Lois Webre
	* + - 1. Reflections of the Season/Veteran’s Parade/Kite Fest
				2. Film Commission Business
				3. Other

 **VII. CONFERENCE CENTER REPORT** – Tonya Elson

1. Meetings Report

2. Other

 **VIII. OLD BUSINESS:**  1. Other

 **IX. NEW BUSINESS:** 1. Ethics Test due 12/31/18

2. Election of WBRCVB Officers 2019

3. Reappointment of Board Members

4. Other

  **X. ADJOURNMENT**