West Baton Rouge CVB

2750 North Westport Drive, Port Allen, LA.

Board Meeting February 13, 2019

**AGENDA**

1. **CALL TO ORDER:** Gary Hubble, Chairperson

Declare a Quorum

1. **Public Comments / Introduction of guests.**

**III.**  **MINUTES:**  Board Meeting January 9, 2019

1. **COMMITTEE REPORTS:** 
   * + 1. **FINANCE**- Ellis Gauthier
          1. Treasurers Report, January 2019
          2. Approve Financial Policy
          3. Other

**B. PERSONNEL –** Gary Hubble

1. Tourist Information Specialist

2. Approve Policy Manual

3. Executive Director Evaluation

3. Other

**C. PLANNING & DEVELOPMENT** – Ash Patel

1. Capital Outlay Projects

a. Update on Gates

b. Update on Bathrooms

c. Back Property

2. Other

# MARKETING / ADVERTISING – Kathy Gautreau

1. Executive Directors Report for December

2 Other

1. **SPECIAL PROJECTS & EVENTS / FILM COMMISSION** – Lois Webre
   * + - 1. Kite Fest
         2. Film Commission Business
         3. Other

**VII. CONFERENCE CENTER REPORT** – Tonya Elson

1. Meetings Report

2. Other

**VIII. OLD BUSINESS:**  1. Board Appointments

2. Other

**IX. NEW BUSINESS:** 1. Ethics Certificates

2. Other

**X. ADJOURNMENT**