**WEST BATON ROUGE CONVENTION & VISITORS BUREAU**

**REGULAR BOARD MEETING JUNE 13, 2018 NOON**

**BOARD ROOM**

**PORT ALLEN, LA 70767**

The regular Board Meeting of the West Baton Rouge Convention & Visitors Bureau was held Wednesday 6/13/18.

Present: Garry Hubble, Ellis Gauthier, Gary Spillman, Jason Hammack, Ash Patel, Barry Brewer, Sandra Hughes, Susan Devenney, Kathy Gautreau, Lois Webre, Tonya Elson

Guests: None

With a quorum declared, Chairman Garry Hubble called the meeting to order at 12:03pm.

**Minutes:** **MOTION**: by Ash Patel, seconded by Sandra Hughes to accept May 2018 Minutes.

Motion passed.

**COMMITTEE REPORTS:**

**Finance:** Ellis Gauthier gave Financial Reports.

 **MOTION**: by Gary Spillman, seconded by Jason Hammack to accept Finance Report for May 2018. Motion passed.

 **MOTION:** byEllis Gauthier, seconded by Jason Hammack to go into Executive Session at 12:08pm. Motion passed.

**MOTION**: by Jason Hammack, seconded by Sandra Hughes to come out of Executive Session at 12:52pm. Motion Passed.

**Personnel:** Garry Hubble discussed that the board review the company policy and revisit the contract for the Executive Director. Kathy Gautreau discussed the Executive Assistant position.

**Planning & Development:** Kathy Gautreau discussed the pergola project, bathroom quotes, the installation of cameras in the storage building and window tinting in the Plantation room.

**Marketing & Advertising:** Kathy Gautreau discussed the CMP grant, social media statistics, Top 3 Eats contest winners, the Lt. Governor Summit, Tour LA website and World Series.

**Film Commission/Special Projects & Events:** Lois Webre discussed Oldies Fest and BBQ Cook-off, Reflections of the Season, and Film Commission business.

**Conference Center Report**: Tonya Elson discussed Conference Center meetings and advertising.

**Old Business:**  None.

**New Business:** None.

**MOTION:** by Barry Brewer, seconded by Ash Patel to adjourn at 1:24 pm. Motion passed.

Respectfully Submitted,

Tonya Elson